

**WINTERBORNE WHITECHURCH PARISH COUNCIL**  
**Minutes**

**Wayne Lewin – Clerk to the Parish Council**  
**13 Stileham Bank, Milborne St Andrew, Dorset, DT11 0LE**  
**Phone: 07419 136735**  
**Email: winterbornewhitechurch@dorset-aptc.gov.uk**

Minutes of Full Council held on Tuesday 14<sup>th</sup> May 2024 in The Old School Room  
Meeting commenced at 7.00pm.

**Councillors in attendance:**

**Julien Turner, Liam Deeney, Ricky Trim, and Ian Bruce**

**Cllr Emma Parker (Dorset Council)**

There were 6 members of the public in attendance

**FULL COUNCIL**

**1. Co-option of new Parish Councillor(s) for Winterborne Whitechurch**

There were no takers at this time.

**2. Apologies for absence**

No apologies were received.

Cllr Holford-Walker was absent.

**3. Declarations of pecuniary or other interest**

No declarations were made.

**4. Minutes of the previous meeting held on 10<sup>th</sup> April 2024**

These were approved as a true and accurate record of the meeting.

**5. Clerk's report**

The Clerk would in future produce a report on matters from the minutes, correspondence, and any other matter pertaining to the Parish Council.

**6. Chair's update**

The Chair no matters other than those on the agenda.

**7. Public participation – items on the agenda only**

There were no points from the public.

**8. Dorset Councillors report**

Cllr Parker had nothing to report.

**9. Planning**

**P/HOU/2024/02319**

**Corydalis Cottage, Blandford Hill, Winterborne Whitechurch, DT11 0AA**

**Remove existing rear porch, erect new rear porch. Replace existing roof lights and add additional roof lights and external works**

The Parish Council SUPPORTED this application.

## WINTERBORNE WHITECHURCH PARISH COUNCIL

### Minutes

#### 10. Financial matters

##### a. Payments for authorisation

There were **11** payments (**PV's 1-11**) totalling **£ 7138.85** that were approved and authorised for payment. This includes items 12, 13 and 16.

##### b. Closure of No 2-bank account

Members agreed that there was no need for a second bank account.

**Cllr Deeney was tasked with closing down this account and transferring unto the main account.**

#### 11. Appointment of Parish Clerk and Responsible Financial Officer

Mr Wayne Lewin was appointed Parish Clerk and Responsible Financial Officer to the Winterborne Whitechurch Parish Council with effect from 01<sup>st</sup> May 2024.

The contract was still in draft form and would be brought to Full Council in June.

#### 12. Payment for balancing of 23/24 accounts and AGAR accounting statement

Mr Lewin was contracted to balance the previous year's accounts.

An invoice of £150 was unanimously approved.

#### 13. Purchase of a new Speed Indicating Device (SID) for A354

Members agreed to the purchase of a second SID.

A cheque for £ 3192.00 would be sent to Morelock Signs Ltd.

#### 14. Purchase of solar panels for SID

Members were happy to approve funding up to £350 for a solar panel and bracket to go with the SID at item 13.

The Clerk would inform the SID team at Dorset Council.

#### 15. To discuss the laying of speed wires as part of the 20 is plenty campaign

Councillors were happy for a speed wire to be laid on Whatcombe Lane and Chescombe Lane. With a view to further speed wires on the A354 at some point.

The Clerk would contact the Road Safety team at Dorset Council with this information.

#### 16. Discussions on reclamation of over payment to previous Clerk

It was confirmed that a previous Clerk had been over paid by £3092.60 since their resignation.

The reason behind this error was that wages had been set up by Standing Order of which nobody could stop except him.

At this time, the monies had not been paid back as the previous Clerk believed that monies were owed to them, on purchases (for the Parish Council) on their own personal credit card.

**Members unanimously agreed to goodwill payment of £400, which would cover the unsubstantiated costs and minor administrative inconvenience to the former Clerk, sent by cheque once the over payment of £ 3092.60 had been recovered.**

#### 17. Matters from the Annual Village Meeting

Members agreed that a Fun in the Field donation would be looked at.

It was also agreed that a village litter pick was a good idea.

# WINTERBORNE WHITECHURCH PARISH COUNCIL

## Minutes

### 18. Public participation – items not on the agenda

Concerns were raised at the lack of white lines on the Chescombe Lane / A354.

**The Clerk would write to Dorset Council Highways.**

There were also worries about the amount advertising signs at the Triangle and the vast quantity of posters on lamp posts.

It was confirmed that the dog waste bins should be emptied on a weekly basis.

Overflowing bins should be reported to Dorset Council.

### 19. Items for the next meeting

New bus shelter

Purchase of land from Sovereign (SGN)

Further road safety measures (A354 and Rook Lane)

### 20. Date of next meeting

11<sup>th</sup> June 2024

The Old School Room at 7pm

There being no further business the meeting closed at **2007 hours**.

**Julien Turner** \_\_\_\_\_ Chair of Winterborne Whitechurch Parish Council

**Dated** \_\_\_\_\_