

WINTERBORNE WHITECHURCH PARISH COUNCIL
Minutes

Wayne Lewin – Clerk to the Parish Council
13 Stileham Bank, Milborne St Andrew, Dorset, DT11 0LE
Phone: 07419 136735
Email: winterbornewhitechurch@dorset-aptc.gov.uk

Minutes of Full Council held on Tuesday 11th June 2024 in The Old School Room
Meeting commenced at 7.00pm.

Councillors in attendance:

Julien Turner, Liam Deeney, Ricky Trim, Alan Holford-Walker and Ian Bruce

There were 4 members of the public in attendance

FULL COUNCIL

1. Apologies for absence

Cllr Parker (DC) sent apologies.

2. Declarations of pecuniary or other interest

There were no declarations made.

3. Minutes of the previous meeting held on 14th May 2024

These were signed as a true and accurate record of the meeting.

4. Clerk's report

The Clerk updated on matters from the previous meeting, correspondence and other matters.

The Chair confirmed that the A354 closure complaints had gone to Dorset Council.

The Vice Chair confirmed the banking mandate still had 9 working days to get completed.

5. Chair's update

The Chair stated that the PC was still in Transition of its various functions between different members which entailed rather a lot of necessary paperwork - but this spread of duties should now begin to diminish.

6. Public participation – items on the agenda only

There were no matters at this point.

7. Dorset Councillors report

No report had been received.

8. Planning

a. P/FUL/2024/02146

**Whatcombe Down Dairy A354 - Blandford Hill Winterborne Whitechurch To
Thornicombe Hill Winterborne Whitechurch Dorset DT11 9AN**

**Change of use and conversion of part of the former dairy and farm staff rest
room into 1 No. dwelling**

The Parish Council supported this application.

WINTERBORNE WHITECHURCH PARISH COUNCIL

Minutes

9. Financial matters

a. Payments for authorisation

There were 2 payments (PV's 12-13) totalling £ 1145.05), that were approved and authorised for payment.

10. Traffic calming measures to include:

Cllr Bruce updated members on the movements of the Community Speed Watch Team, who had deployed three times (one with the police). A further member had joined.

It was also noted that the police speed van had caught 14 drivers.

It was confirmed from the Police Crime Commissioners Office that 8 of the 12-auto speed watch cameras had been vandalised.

Feedback from certain quarters within the Police suggested that, to date, they were not convinced of the Project's value. The PC had not been consulted in advance and were thus not actually directly involved at present - so the best way for the PC to contribute was for the on-going informal Interface to continue - with an Advisory Note to the Police Commissioner to help his difficult task.

Members agreed to the speed wires on Whatcombe Lane and Chescombe Lane, but requested that the Highways Officer be present as to ascertain the best location for the wires.

Guidance was given from Highways, that Rook Lane would not meet criteria for a 30mph limit. However, members agreed to request a formal assessment to ensure documentation if the issue arose again in the future.

It was agreed not to pursue further A354 matters until meeting had been held with the Highways Officer(s).

11. The new Bus Shelter at land next to the Reading Rooms to include:

Members agreed that the need to provide shelter on the Blandford route (predominately for the elderly and children) were paramount.

It was agreed that the shelter should be of clear design, to blend in with the area.

The shelter should be no larger than 2.5m x 1.5m.

A net budget of £5000.00 was set aside for this project.

The Clerk and Chair would look into various options for the next meeting.

To conclude, the Chair would continue to liaise with the Landowner on position and design whilst the Clerk would initiate clearance procedures with Dorset Council forthwith - but pending final design approval by Full Council at next meeting for DC clearance if required.

12. Renumeration of salary for previous Clerk

It was agreed that the previous Clerk should be paid 50 hours work at SCP 6 (£12.42), which amounted to £621.00.

13. Contract for new Clerk

It was agreed the new Clerk would be paid at 8 hours per week, at SCP 16 (£14.70).

The contract would be signed by the Clerk and Chair in due course.

WINTERBORNE WHITECHURCH PARISH COUNCIL

Minutes

14. Review of insurance schedule

The Clerk had contacted a broker who wished to know what excess should go on the policy.

Members agreed to £250.00

15. New Financial Regulations

The Clerk had written the new Financial Regulations.

This included a £1000.00 procurement limit.

Items costing between £1000.00 and £3000.00, the Council should aspire to obtain 3 quotes.

Projects costing over £3000.00 must have 3 formal quotes.

These regulations were endorsed.

16. Creation of specific reserves

The following specific reserves were agreed:

Bus shelter	£5000.00
Green Spaces (to include tree works)	£2000.00
Community assets	£2000.00
Play Park	£2000.00

This would ensure that the General Reserves falls within guidance.

17. Purchase of land from Sovereign (SGN)

For reasons of concurrent management of the area, the Clerk was requested to speak to the land owner to ascertain if the land could be transferred into the ownership of the Parish Council. The Clerk would now reply to the earlier e-mail letter from Sovereign's Solicitor - and to stress also that the PC Plan would also save Sovereign having to maintain an awkward piece of Land

18. Public participation – items not on the agenda

It was requested for future donations could be made to the Old School Room.

It was asked if the Bus Shelter could be kept in keeping with the area.

It was confirmed that the grass adjacent to the roadside at Charlotte Gardens was the responsibility of Dorset

Council and should be reported via the website.

It was mentioned that the BT phone box only takes £1 coins. This was a BT matter.

19 Items for the next meeting

Updates on Highways

Update on Bus Shelter

Updated on purchase of Fields Close roundabout

Specification for grass cutting contract from 2025

WINTERBORNE WHITECHURCH PARISH COUNCIL
Minutes

20. Date of next meeting

The Old School Room at 7pm
04th July 2024

There being no further business the meeting closed at **2024 hours**.

Julien Turner _____ Chair of Winterborne Whitechurch Parish Council

Dated _____