

**WINTERBORNE WHITECHURCH PARISH COUNCIL**  
**13 Stileham Bank, Milborne St Andrew, Dorset, DT11 0LE**  
**07419 136 735**  
**winterbornewhitechurch@dorset-aptc.gov.uk**  
[www.winterbornewhitechurch.org.uk](http://www.winterbornewhitechurch.org.uk)

Dear Councillor,

You are summoned to attend a meeting of the **Parish Council** to be held on  
**Wednesday 15<sup>th</sup> January 2025 at 7.00pm** in **The Old School Room**  
Absence should be given to the Clerk/Chair prior to the meeting.

*Wayne Lewin*

Parish Clerk and Responsible Finance Officer

*The meeting is open for members of the public and press to attend. Members of the public are invited to ask questions of the Council concerning Agenda items or other matters. During the meeting, with permission of the Chair, any member of the public may comment on an issue being debated by the Council to provide information or clarification. This facility will normally be limited to a maximum of three minutes per person on the subject being debated.*

**Full Council**

1. Apologies for absence
2. Declarations of pecuniary or other interest
3. Minutes of the previous meeting held on **13<sup>th</sup> November 2024**
4. Clerk's report
5. Chair's update
6. Public participation – items on the agenda only
7. Dorset Councillors report
  
8. Planning
  - a. P/FUL/2024/07319  
Whatcombe Down Dairy, A354 - Blandford Hill Winterborne Whitechurch To Thornicombe Hill, Winterborne Whitechurch, DT11 9AN  
Change of use and conversion of part of the former dairy and farm staff rest room into 1 No. dwelling
  
9. Financial matters
  - a. Payments for authorisation
  - b. Q3 budget report
  
10. Traffic calming measures update
  - a. A354
  - b. 20 is plenty
  - c. Community Speed Watch
  
11. Interface with Dorset Council – way ahead
12. Grit bins
13. Tree planting in Winterborne Whitechurch
14. Setting the Precept for 25/26
15. Public participation – items not on the agenda for discussion only
16. Items and date for the next meeting **19<sup>th</sup> February 2025**

**W LEWIN**

**Parish Clerk**

**08<sup>th</sup> January 2025**

**WINTERBORNE WHITECHURCH PARISH COUNCIL**  
**Minutes**

**Wayne Lewin – Clerk to the Parish Council**  
**13 Stileham Bank, Milborne St Andrew, Dorset, DT11 0LE**  
**Phone: 07419 136735**  
**Email: winterbornewhitechurch@dorset-aptc.gov.uk**

Minutes of Full Council held on Wednesday 13<sup>th</sup> November 2024 in The Old School Room  
Meeting commenced at 7.00pm.

**Councillors in attendance:**

**Julien Turner, Ricky Trim, Liam Deeney, and Alan Holford-Walker**

There were 4 members of the public in attendance

Cllr Emma Parker (Ward Councillor) and Cllr Andrew Parry (Leader of Conservative Group)

**FULL COUNCIL**

**1. Co-option of new Parish Councillor for Winterborne Whitechurch**

Mr Geoff Eaton was proposed, seconded and duly coopted as a member for Winterborne Whitechurch Parish Council.

**2. Apologies for absence**

Cllr Ian Bruce sent his apologies.

**3. Declarations of pecuniary or other interest**

Cllr Deeney declared an interest in agenda item 15.

Cllr Turner declared an interest in agenda item 16.

**4. Minutes of the previous meeting held on 18<sup>th</sup> September 2024**

These were signed as a true and accurate record of the meeting.

**5. Clerk's report**

The Clerk confirmed a letter had been sent to Centrica, requesting information on the Eco Hub. No reply had yet been received.

**6. Chair's update**

The Chair was happy that the Parish Council had had 6 months of stability and would now be able to turn to matters of a higher level.

**7. Public participation – items on the agenda only**

There were no matters at this time.

**8. Dorset Councillors report and update on letter from PC sent 22<sup>nd</sup> October 2024**

Cllr Parker confirmed that the panel for the 20mph request for Chescombe Lane was to sit on the 29<sup>th</sup> November 24.

She also mentioned that a meeting was being organised for all Parish Clerks within the Ward to discuss areas of common interest.

Cllr Parry stated that Ward members do many more duties within Dorset Council than that of a Ward member, but could not clarify the role of a Ward member to the Parish council within the Ward, which had been the sole purpose of the earlier letter from the Clerk, and then from the Chair seeking clarification.

## WINTERBORNE WHITECHURCH PARISH COUNCIL

### Minutes

Neither of the Ward Councillors responses had answered the questions raised – which (as notified in advance) would now require a further Parish Council input to Dorset Council. Members agreed to place this item on the next agenda.

Cllr's Parker and Parry then left the meeting.

#### 9. Planning

There were no new applications to discuss.

#### 10. Financial matters

##### a. Payments for authorisation

There were 5 payments (PV's 28-32), totalling £ 6319.46 that were approved and authorised for payment.

##### b. Budget and bank balances

The budget spend was 35.18% at 66.67% through the financial year.

Bank balance stood at £ 26121.90.

##### c. Lloyds Bank charges

Members acknowledged the mandatory business bank charges of £4.25 per month effective from the 01<sup>st</sup> January 2025.

#### 11. Traffic calming measures update

Cllr Turner was disappointed to announce that the scheduled meeting with the PCC on 12<sup>th</sup> November Nov 24 had to have been cancelled at the last minute due to Parish Council illness.

A new date had been set for the 03<sup>rd</sup> December 24.

#### 12. Bus Shelter update

The Clerk confirmed the delivery and installation was confirmed for the week of 18<sup>th</sup>-22<sup>nd</sup> November 24.

Cllr Deeney would be able to assist if needed.

#### 13. Play Park Inspection

The external inspection had been conducted and there were no major issues.

Cllr Deeney confirmed that he would act as the point of contact.

#### 14. Land at Field Close update from SNG

The Parish Council had received the terms and conditions of the sale of the roundabout land. This amounted to thousands of pounds whereas the Parish Council were looking for a peppercorn sale agreement.

All members agreed that this was cost prohibitive and declined to move forward.

The Clerk would proceed with Plan B, to establish a point of contact to liaise with to try and ensure the area is well maintained.

#### 15. Funding request from Village Hall

The request for £100 to offset the children's Christmas party was unanimously approved.

#### 16. Procurement of new grass cutting contract at Fields Close and Play Park

There was much debate on the merits of the bids.

It was finally agreed that localism, manageability, and cost were the primary procurement factors and so to that end, it was agreed to offer a 1-year contract to Mr Tim Cox with Cllr Turner (working sub-group) acting as the interface.

# WINTERBORNE WHITECHURCH PARISH COUNCIL

## Minutes

### 17. IT and website provisions

In line with new legislation and the need to refresh the current website, members agreed to use Hugo Fox, at a cost of £9.99 per month for domain hosting a gov.uk name, and £12.99 for gov.uk email addresses.

### 18. Capital projects 25/26

A basic bus shelter opposite Lady Bailey caravan park and funding for the additional SID at Chescombe were agreed. £2000 and £5000 were set aside retrospectively.

Members thought this an excellent opportunity to go out to the community and ask them their views (knowing some random ideas would come back).

Cllr Deeney offered to letterbox a poster which was gratefully accepted.

### 19. Initial Budget setting 25/26

During the discussion, it was noted that £3K for new swings in the Play Park was meant to be a one-off charge. With this in mind, an initial Precept of £ 14700.00 was agreed which was a considerable reduction from the current £ 18500.00.

Formal ratification would be made in January.

### 20. Public participation – items not on the agenda for discussion only

Concerns were raised at the increase in fly posters in bus shelters.

### 21. Items and date for the next meeting

Letter to Dorset Council as to the role of the Ward Councillor

Next steps in road traffic calming

Capital project notes from public

Grit Bins

Updated list of duties

Setting the Precept for 25/26

Next meeting was scheduled for

**15<sup>th</sup> January 2025**

There being no further business the meeting closed at **2059 hours**.

**Julien Turner** \_\_\_\_\_ Chair of Winterborne Whitechurch Parish Council

**Dated** \_\_\_\_\_

P - Winterborne Whitechurch  
PC

**Date:** 2 January 2025

**Ref:** P/FUL/2024/07319

**Support Officer:** Helen Paige

**Area:** Northern

📞 01305 838336

✉ [planningnorth@dorsetcouncil.gov.uk](mailto:planningnorth@dorsetcouncil.gov.uk)

Dear Sir/Madam

**Application No:** P/FUL/2024/07319

**Location:** Whatcombe Down Dairy A354 - Blandford Hill Winterborne  
Whitchurch To Thornicombe Hill Winterborne Whitechurch  
DT11 9AN

**Proposal:** Change of use and conversion of part of the former dairy and  
farm staff rest room into 1 No. dwelling.

The above application for, Full Planning Application has been received.

The application can be viewed online. You will need to accept the terms and conditions to enter the online planning register.

**Any comments you wish to make must be made  
Through the website using the link or qr code**

<https://planning.dorsetcouncil.gov.uk/plandisp.aspx?recno=410859&cuuid=D3881230-6ED0-4371-87CE-088975E942E8>



**This link is unique to each consultee for each individual application.**

**Important - do not share this link, it is unique to you as a consultee in our system.**

**Using the link ensures your comments are processed efficiently.**

We can only consider material planning considerations, when assessing and determining the application'. We cannot accept anonymous comments and all comments received along with your name and address will be published on our website.

If i do not hear from you by the 23 January 2025 council will proceed to make a recommendation. Our decision will be published on our website.

Yours sincerely

**Helen Paige**  
**Planning Technical Support Officer - Northern Team**

Winterbourne Whitchurch Parish Council Payments 2425																		08/01/2025			
Date	Payee Details	Item	PV	Chq no	Amount	Wages	Expenses	Admin	Insurance	Hall Hire	Pro fees	Community Fund	Play Park	Defibrillator Fund	Training	Grants	Green Spaces	VAT	Reserves	Total	
14/05/2024	Mr Lovell	Grass Cutting 2324	1	693	1,640.00														1640.00	1640.00	
14/05/2024	Mr Chichester	Fun in the Field 23	2	694	1,000.00														1000.00	1000.00	
14/05/2024	Mr Chichester	Hall Hire 2324	3	694	214.00														214.00	214.00	
14/05/2024	DAPTC	Annual Subscriptions 23	4	695	280.27														280.27	280.27	
14/05/2024	DAPTC	Clerk training	5	695	45.00														45.00	45.00	
14/05/2024	DAPTC	Annual Subscriptions 24	6	695	338.72						338.72									338.72	
14/05/2024	Mr Lewin	Accounts work 2324	7	696	150.00						150.00									150.00	
14/05/2024	Morelock Ltd	Speed Indicating Device	8	697	3,192.00													532.00	2660.00	3192.00	
14/05/2024	Zoom	Subscriptions	9	RV2	143.88				143.88											143.88	
14/05/2024	PC World	Ink Cartridges	10	RV2	54.99				54.99											54.99	
14/05/2024	MacAfee	IT security	11	RV2	79.99				79.99											79.99	
11/06/2024	Mrs Thomas	Staff Wages Sep / Oct 23	12	699	621.00														621.00	621.00	
11/06/2024	Mr Lewin	Staff Wages May 24	13	700	525.05	509.65	15.40													525.05	
18/09/2024	Mr Lewin	Staff Wages June 24	14	701	522.35	509.65	10.00	2.70												522.35	
18/09/2024	Mr Lewin	Staff Wages July 24	15	701	519.65	509.65	10.00													519.65	
18/09/2024	Community Heartbeat	Defibrillator Support 24	16	702	162.00														27.00	135.00	162.00
18/09/2024	Community Heartbeat	Defibrillator Support 25	17	702	162.00									135.00					27.00	162.00	
18/09/2024	Dorset Council	SID solar panel	18	703	630.00														105.00	525.00	630.00
18/09/2024	Mr Peat	Tree Works	19	704	440.00													440.00		440.00	
18/09/2024	Mr Lewin	Staff Wages August 24	20	705	519.65	509.65	10.00													519.65	
18/09/2024	Dorset Council	Speed Surveys	21	VISA	594.00														99.00	495.00	594.00
18/09/2024	Grays Stores	Stamps	22	VISA	10.80				10.80											10.80	
18/09/2024	HMRC	PAYE arrears	23	VISA	463.74	463.46		0.28												463.74	
18/09/2024	Mr Lewin	Staff Wages Sept 24	24	706	522.35	509.65	10.00	2.70												522.35	
18/09/2024	St Marys Church WW	Hall Hire 2324	25	707	104.00					50.00										54.00	104.00
18/09/2024	St Marys Church WW	Grass Cutting Grant 2425	26	708	1,000.00											1,000.00				1000.00	
18/09/2024	Zurich	Insurance	27	709	507.00				507.00											507.00	
13/11/2024	Barriers Direct	Bus Shelter	28	VISA	5,673.31														945.55	4727.76	5673.31
13/11/2024	Mr Lewin	Staff Wages Oct 24	29	710	417.85	407.85	10.00													417.85	
13/11/2024	Royal British Legion	Remembrance Wreath	30	VISA	20.00							16.67							3.33	20.00	
13/11/2024	Play Inspection Ltd	Play Park Inspection	31	711	108.30								90.25						18.05	108.30	
13/11/2024	WW Village Hall	Grant for Christmas Party	32	712	100.00											100.00				100.00	
15/01/2025	Mr Lovell	Grass Cutting 24/25	33	713	1,200.00														1,200.00	1200.00	
15/01/2025	Mr Lewin	Staff Wages / BP Nov 24	34	714	542.62	529.94	10.00	2.70												542.64	
15/01/2025	Dorset Council	Election Fees	35	DD	50.00				50.00											50.00	
15/01/2025	Mr Lewin	Staff Wages Dec 24	36	715	435.29	425.29	10.00													435.29	
15/01/2025	HMRC	PAYE Q3	37	VISA	340.80	340.60		0.20												340.80	
15/01/2025	Hugo Fox	Website Hosting Fee	38	DD	143.86				119.88										23.98	143.86	
																				0.00	
<b>Totals</b>					<b>23,474.47</b>	<b>4,715.39</b>	<b>85.40</b>	<b>468.12</b>	<b>507.00</b>	<b>50.00</b>	<b>488.72</b>	<b>16.67</b>	<b>90.25</b>	<b>135.00</b>	<b>0.00</b>	<b>1,100.00</b>	<b>1,640.00</b>	<b>1,780.91</b>	<b>12,397.03</b>	<b>23,474.49</b>	

Winterbourne Whitechurch Parish Council					
	Receipts	Current	Budget	Percentage	Difference
		£	£		
	Precept	18,850.00	18850.00	100.00	0.00
	VAT	3,338.29	531.92	627.59	-2806.37
	<b>Total Receipts</b>	<b>22,188.29</b>	<b>19381.92</b>	114.48	-2806.37
	Payments	£	£		
LGA 1972 s112	Salaries	4,715.39	7000.00	67.36	2284.61
	Expenses	85.40	200.00	42.70	114.60
LGA 1972 s111	Administration	468.12	500.00	93.62	31.88
	Insurance	507.00	800.00	63.38	293.00
	Hall Hire	50.00	200.00	25.00	150.00
LGA 1972 s111	Professional Fees	488.72	600.00	81.45	111.28
	Community Fund	16.67	700.00	2.38	683.33
	Play Park	90.25	3000.00	3.01	2909.75
LGA 1972 s137	Defibrillator Fund	135.00	800.00	16.88	665.00
PCA 1957 Section 3	Training	0.00	200.00	0.00	200.00
LGA 1972 s137	Grants	1,100.00	1500.00	73.33	400.00
	Green Spaces	1,640.00	3000.00	54.67	1360.00
		<b>9,296.55</b>			
	VAT	1,780.91	0.00		
	Reserves	12,397.03	0.00		
	<b>Total Payments</b>	<b>23,474.49</b>	<b>18500.00</b>	<b>50.25</b>	<b>9,203.45</b>

25-26

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Winterbourne Whitechurch Parish Council					
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LGA 1972 s137	Defibrillator Fund	135.00	800.00	16.88	665.00
PCA 1957 Section 3	Training	0.00	200.00	0.00	200.00
LGA 1972 s137	Grants	1,100.00	1500.00	73.33	400.00
	Green Spaces	1,640.00	3000.00	54.67	1360.00
		<b>9,296.55</b>			
	VAT	1,780.91	0.00		
	Reserves	12,397.03	0.00		
	<b>Total Payments</b>	<b>23,474.49</b>	<b>18500.00</b>	<b>50.25</b>	<b>9,203.45</b>

25-26

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